

# Northeast Oklahoma Electric Cooperative, Inc.

## Electronic Fund Transfer

This Electronic Fund Transfer will help you in several ways:

- It will save time – fewer checks to write.
- It will help meet your commitment in a convenient and timely manner – even if you're on vacation or out of town.
- Your payment will always be on time.

Here's how the Electronic Fund Transfer works:

- You authorize regularly scheduled payments to be made from your bank account. Your payments will be made automatically on either the 5<sup>th</sup>, 10<sup>th</sup>, 15<sup>th</sup>, 20<sup>th</sup> or 25<sup>th</sup>. Proof of payment will appear with your next statement. You will still receive your monthly billing statement each month. **To change the withdrawal date, you will need to do so in writing.**
- **The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization.**
- The Electronic Fund Transfer is dependable, flexible, convenient and easy. To take advantage of this service, complete the authorization form below and return it to us. **Please retain a copy of this form for your records.**
- **If a voided check is available, please provide from the account to be used.**
- **If voided check is not available, the following information MUST BE CORRECT. If not, and funds are not transferred correctly, the account will revert back to regular payment and late fees will apply.**

➤ **The monies for your Electronic Fund Transfer must be available for payment at the selected date or it will be subject to and may be removed from having this convenience.**

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### AUTHORIZATION FOR ELECTRONIC FUND TRANSFER

\_\_\_\_\_  
(Name of Financial Institution)

\_\_\_\_\_  
(Address of Financial Institution)                      (Street)                      (City)                      (State)                      (Zip Code)

\_\_\_\_\_  
(Name – Please PRINT)    (Phone Number)    (Electric Account #)

\_\_\_\_\_  
(Address – Please PRINT)                      (Street)                      (City)                      (State)                      (Zip Code)

**Checking**  
**Account No.** \_\_\_\_\_

**Savings**  
**Account No.** \_\_\_\_\_

**Financial Institution Routing Number** \_\_\_\_\_

(Between these symbols | : | on the bottom left of your check.)

I authorize NORTHEAST OKLAHOMA ELECTRIC COOPERATIVE, INC., and the financial institution named above to initiate entries to my bank account. This authorization will cover all of my electric accounts whether monthly or annual. This authority will remain in effect until I notify you in writing 30 days in advance of cancellation of this service. I can stop payment of any entry by notifying my financial institution by the 1st of any month. I can have the amount of an erroneous charge immediately credited to my account up to 15 days following issuance of my statement or 60 days after posting, whichever occurs first. I understand the payment amount will vary depending upon the usage at my electric account(s).

Date to be withdrawn from checking account (5<sup>th</sup>, 10<sup>th</sup>, 15<sup>th</sup>, 20<sup>th</sup> or 25<sup>th</sup>): \_\_\_\_\_

\_\_\_\_\_  
Signature of Approval

\_\_\_\_\_  
Date of Signature

*Please return to: NEOEC, PO Box 948, Vinita OK 74301  
Vinita Office Fax: 918-256-9304    Grove Office Fax: 918-256-9457*